

## 2<sup>nd</sup> Payments Community Event – Briefing Document

### Key information:

Date:	Wednesday, 13 <sup>th</sup> July 2016
Time:	09h45 – 17h00
Venue:	etc. venues Fenchurch Street, 8 Fenchurch Place, London EC3M 4PB
Capacity:	250 participants

### Context

At its first meeting the Forum identified the general support of the Payments Community as a key measure if its success.

Seeking to meet this objective, the Forum approved an Engagement Plan that the Forum Secretariat has implemented. Engagement has included the 1<sup>st</sup> Payments Community Event, bilateral meetings, three sets of roundtables, outreach at events / trade body members' meetings and communiques in industry newsletters. The 2<sup>nd</sup> Payments Community Event builds on this.

### Event Objectives

The primary objectives of the 2<sup>nd</sup> Payments Community event are to:

1. Launch the draft strategy;
2. Launch the 6-weeks consultation period; and
3. Familiarise the Payments Community with the contents of the draft strategy and build stakeholders' capacity to engage meaningfully in the consultation to the fullest extent feasible.

### Agenda and Format

The agenda for the day is divided into three parts:

**Session 1:** **Welcome and Opening** (Setting the scene): conducting formalities, the role of the Forum; the requirements of end users and presenting the vision of the Forum;

**Session 2:** **Breakout Sessions** (Unpacking the contents of the draft strategy): Presenting the key components of the draft strategy, the thinking behind it and discussing expected outcomes; and

**Session 3:** **Closing:** A facilitated panel discussion of senior leaders in government and other regulators.

In addition a **Forum Marketplace** will take place during lunch to allow participants the opportunity to interact with Forum Members and selected Working Group participants on technical issues.

Session 2 will be the most significant part of the day. The intention is to run four breakout sessions, based on the key themes of the draft strategy. These are to be led by those Forum Members actively involved in the developing the solutions.

Based on work to date it is envisaged these will focus on the four themes based on the significant elements of the draft strategy:

Attendees will be divided into four groups of approximately 60 participants each. The groups will rotate every 45 minutes. By the end of the session all participants are expected to have attended all four breakout sessions.

## Forum member's involvement

The attendance of Forum members throughout the day is clearly important to the success of the day. As indicated below, the programme identifies members to deliver presentations or lead discussions during the breakout sessions.

Members leading discussions in the breakout sessions are welcome to invite other Forum members or Working Group participants to assist them. KPMG will also be represented in each session to provide answers to any questions regarding their role.

The Secretariat will work with each of the contributors to help develop speeches and presentations.

SESSION	FORUM CONTRIBUTORS
Opening and Welcome 09h15 – 11h00	Various
Breakout Sessions 11h00 – 16h00	<b>4 Groups:</b> Forum representatives of the relevant Working Groups or Editorial Teams plus supporting staff
Lunch / Forum Marketplace 12h30 – 14h00	All available Forum Members plus supporting staff from the Working Groups
Closing 16h00 – 17h00	Forum Chair

<b>ACTION:</b> Members to <b>consider</b> the contents of the document and <b>provide</b> feedback
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